# **China Merchants Port Holdings Company Limited**

# **Supplier Code of Conduct**

This code describes the requirements for social responsibility and environmental management activities, and is applicable to the management of all suppliers who provide products and services to China Merchants Port Holdings Company Limited (the "Company") and its subsidiaries (the "Group") .CMPort is committed to becoming a world-class integrated green and smart port service provider and holds itself to a high level of business ethics and integrity.

## Section 1 Scope of application

The Code of Conduct for Suppliers applies to all third parties including but not limited to operating entities, authorized agents, and subcontractors (the "Suppliers") having business transactions with the Group, expects all Suppliers to conduct business in an ethical manner and take active actions to ensure compliance with all applicable laws and regulations, CMPort Supplier Code of Conduct and their company's contractual obligations to the Group, so as to enhance the overall image of the company and create greater benefits. The Company encourage the Suppliers to go beyond what these Codes of Conduct require.

#### Section 2 Law-abiding operation

The Suppliers shall comply with national and local laws and regulations, and applicable requirements, which may come from relevant international organizations; the Suppliers shall also exert influence on their supply chains and fulfill due social responsibilities. To the extent permitted by law, the Suppliers shall maintain records of compliance with applicable laws and regulations.

# Section 3 Human rights

The Suppliers shall respect the dignity, privacy and other individual rights of individuals and shall not force individuals to work against their will; any form of sexual harassment, discrimination, coercion, threats, insults, or exploitation shall be prohibited, including gestures, language, and physical contact. Zero-tolerance policies shall be adopted for bullying, intimidation, discrimination, and harassment (including all forms of sexual harassment and harassment based on other forms of legal protection).

#### **Section 4 Fair labor conditions**

The Suppliers shall ensure fair labor conditions. Avoid employment discrimination based on gender, age, race, national origin, religion, disability, trade union membership, political affiliation or sexual orientation; respect employees' rights to freedom of association and collective bargaining; child Labour shall not be tolerated or used at any stage of business work, even if all applicable laws and regulations are complied with; the use of any form of forced Labour, including but not limited to victims of involuntary prison Labour, slavery and human trafficking is prohibited, and all employees are allowed to leave their jobs freely after giving reasonable notice; comply with the minimum wage

requirements of the local government and provide fair and reasonable compensation to employees; Ensure that regular working hours and overtime hours do not exceed applicable legal requirements.

## Section 5 Health and safety

In the process of operation, the Suppliers shall strictly abide by the laws and regulations of China and HKSAR, and the requirements of the industry, as well as the applicable laws and regulations of the environment, health, and safety of the countries and regions where they operate. The Suppliers shall provide a safe, healthy, environmentally friendly, and comfortable workplace for all employees, shall properly manage the handling of hazardous goods and equipment, and shall provide systems and training that illustrate the prevention of accidents and injuries.

#### Section 6 Environment and ecological protection

The Suppliers shall develop their business in a manner that is environmentally sustainable and ecologically balanced. During their operations, the Suppliers shall strictly adhere to relevant laws, regulations, and industry requirements for environmental and ecological protection in China, HKSAR and the regions where they operate. They shall regularly quantify direct or indirect greenhouse gas emissions and take appropriate measures to conserve resources, energy, and land to minimize energy consumption and carbon footprint during operations, and reduce the emissions of waste, exhaust gases, and wastewater. The Suppliers shall also take suitable measures to protect and maintain the biodiversity surrounding their operational areas. In addition, they shall effectively utilize energy, resources, and land, seek opportunities to recycle waste, and maximize the use of environmentally degradable or recyclable materials to achieve the goal of green development and environmental protection, and mitigate the impact of production and operational activities on the environment, biodiversity, and human beings. Finally, the Suppliers shall properly dispose and store dangerous goods and wastes and dispose of them safely and legally.

#### **Sction7 Business ethics**

The Suppliers and its downstream suppliers shall comply with all applicable laws and regulations and conduct business in an ethical manner. In particular, the Suppliers shall refrain from any and all forms of extortion and bribery; disclose effective information on conflicts of interest to the Group, including disclosure of any financial interest enjoyed by the Group's employees in any business of the Suppliers; freedom and fair competition are advocated, and the Suppliers shall avoid participating in any discussions, communications, information sharing, or agreements that may violate applicable anti-monopoly and anti-unfair-competition laws; respect the intellectual property rights of others and the Group; comply with international trade regulations and export control regulations. At the same time, the Suppliers are also encouraged to establish the anti-corruption policies and practices that align with their own situations, and to promote and disseminate relevant anti-corruption initiatives within their business scope.

#### **Section 8 Security of business operations**

The Suppliers shall conduct business in a safe manner and implement policies to mitigate the risks of terrorism, crime, commercial threats, infectious diseases, natural disasters and related major accidents.

#### Section 9 Privacy protection and data security

The Suppliers shall comply with relevant laws and regulations for privacy protection and data security, strictly protect all confidential information provided by the Group and its business partners, take measures to ensure the confidentiality, integrity, and availability of the information stored and processed by them, and avoid any form of privacy and data leakage incidents.

# **Section 10 Supplier procurement**

The Suppliers shall procure goods and services in a responsible manner. When selecting Suppliers that directly or indirectly supply goods or services to the Group, these Suppliers are required to comply with standards similar to the *CMPort Supplier Code of Conduct*.

### Section 11 Inspection and corrective action

The Supplier shall maintain all relevant documentation to prove that your company complies with the *CMPort Supplier Code of Conduct*, and shall provide the required documentation as required by the Company. If the audit results of the Company show that the Supplier fails to comply with the *CMPort Supplier Code of Conduct*, the Supplier shall promptly take necessary corrective measures as required by the opinions. If the Supplier fails to take corrective actions or fails to meet the requirements of the *CMPort Supplier Code of Conduct* after taking corrective actions, the Company may take appropriate actions, including but not limited to suspension or disqualification of the supplier.

### **Section 12 Reporting channel**

In the business relationship between the Suppliers and the Group, if the Suppliers or its employees believe that the provisions of *CMPort Supplier Code of Conduct* have not been followed or implemented, they are welcome to raise questions through the following channels:

Complaint email of the Company: jcb@cmhk.com.